

## **IPSO VICE-PRESIDENT FOR LATIN AMERICA**

Region comprises every country between Mexico and Argentina, both included

### **QUALIFICATIONS**

- Organisational skills
- Communication skills
- Leadership/teamwork skills
- Speaks Spanish and reasonably good English — speaking Portuguese is very useful

### **IPSO REPRESENTATION**

- The Vice-President for Latin America is IPSO's chief operating officer in LA
- Represents the candidates of the Latin American region and their best interests as an IPSO officer, not as a member of his/her own IPA Society; attends events, speaks, socializes, raise awareness about IPSO, promotes IPSO programs, recruits Reps & members
- Maintains and fosters a collaborative relationship with the *Organización de Candidatos de América Latina* (OCAL), and with the *Associação Brasileira de Candidatos* (ABC), including attendance at the ABC-IPSO-OCAL Congress
- May be asked by IPSO President to be on the IPA/IPSO Relations Committee (IIRC)

### **TRAIN VP ELECT**

- Creates & implements Vice-President Elect Training Plan; regular recurring meetings with Vice-President Elect: goals, projects, problems or questions.

### **PROJECTS**

- Promotes and communicates details about various IPSO programs and opportunities for candidate activities: Visiting Candidate Programme, Cross Regional Study Groups, Cross Regional Support Programme, Local Funding Programme, IPA committee participation.
- Facilitates candidate-led projects; coordinates and leads the planning of IPSO participation at the FEPAL/FEBRAPSI Congresses. If during the VP's term the IPA/IPSO Congress is held in Latin America, the VP is required to serve on the IPA Congress Program Committee as a liaison between it and the IPSO Congress Planning Committee (COPLAN).

### **COMMUNICATIONS**

- Communicates regularly with ExCom, VP Elect, IPSO Representatives, candidates, other regional psychoanalytic organisations using email, WhatsApp, online and in-person meetings. Solicits candidate participation in various IPSO roles such as IPSO Representatives or potential candidates for the Executive Committee.

### **REPORTS**

- Writes two annual reports for the Newsletters: July and December
- Prepares an annual report (using PP or similar) for the ExCom Annual Meeting
- Prepares a biannual report (using PP or similar) for the IPSO Business Meeting

### **FINANCIAL**

- Submits annual budget to Treasurer and Treasurer Elect
- Organises collecting dues whenever specific Institutes are unable to pay dues. Communicate dues changes, discount programs and is a mediator between the IPSO Treasurer and members or Institutes in financial difficulties to help solve those difficulties